



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 01-08-2016**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 7, 2016

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 11, 2016

January 11, 2016 Monday	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse Rm 202
	Farmland Conservation Easement Commission	12:30 p.m.	Jefferson County Courthouse Rm 203
January 12, 2016 Tuesday	Human Services Board	8:30 a.m.	Workforce Development 874 Collins, Rm 103, Jefferson
	Drainage Board	8:00 p.m.	Town of Lake Mills, Town Hall 1111 S. Main St, Lake Mills
January 13, 2016 Wednesday	No Scheduled County Meetings		
January 14, 2016 Thursday	Finance Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
	*Child Death Review Team (CDRT)	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	Zoning Board of Adjustment – Workshop	6:00 p.m.	Germantown Community Library N112 W16975 Mequon Rd, Germantown
January 15, 2016 Friday	No Scheduled County Meetings		
January 16, 2016 Saturday	No Scheduled County Meetings		
January 17, 2016 Sunday	No Scheduled County Meetings		



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road
Room 12
Jefferson WI 53549**

DATE: Monday, January 11, 2016

TIME: 8:30 a.m.

Committee Members: Paul Babcock (Chair) Ed Morse
Glen Borland (Vice Chair) Dick Schultz
Peter Hartz (Secretary)

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes for December 14, 2015
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Discussion and Approval of 133 Contract – UW-Extension
9. Update, Discussion and Input on nEXT Generation Model
10. Review of 2015 Departmental Budget - UW-Extension
11. Review and Update on the Administrative Specialist Position – UW-Extension
12. Discussion of Monthly Agent Reports – Sarah Torbert, LaVern Georgson, Steve Grabow, Kathleen Eisenmann
13. Discussion to Identify Future Agenda Topics
 - State WACEC Conference – June 20-21 in Wausau, WI
 - March 14 Meeting – Annual Accomplishment Review
14. Adjourn
 - Next Scheduled Meeting: Monday, February 8, 2016

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

JEFFERSON COUNTY FARM DRAINAGE BOARD

Monthly Board Meeting
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, VVI 53549

January 11, 2016
9:30a.m.

AGENDA

1. Call meeting to order
2. Pay bills
3. Motion to adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request- Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Farmland Conservation Easement Commission Agenda

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, January 11, 2016 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the January Agenda
5. Approval of the December 14, 2015 Meeting Minutes
6. Communications
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion on Rodell Lea's Easement Compliance
9. Discussion and possible action on Purchase of Agricultural Conservation Easements (PACE) applications
 - Greg Wilke, Town of Waterloo
 - Cliff Haberman, Town of Milford
10. Discussion and Possible Action on Greg Wilke's Re-Appraisal
11. Discussion and Possible Action on Cliff Haberman's Re-Appraisal
12. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
13. Discussion and Possible Action on Planning 2016 Goals, Events, and Community Outreach
14. Discussion on Items for the Next Agenda
15. Next Scheduled Meetings:
 - February 8, 2016 @ 12:30 in Room 203
16. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

**Human Services Board Agenda
Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549**

Date: Tuesday, January 12, 2016

Time: 8:30 a.m.

Committee Members:

**Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie**

**McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the January 12, 2016 Agenda**
- 5. Citizen Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Introduction of Ryan Mundt, Maintenance Supervisor**
- 7. Approval of December 8, 2015 Board Minutes**
- 8. Communications**
- 9. Discussion of November, 2015 Financial Statement**
- 10. Discuss and Approve December, 2015 Vouchers**
- 11. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 12. Discussion and Action on New Professional Contracts**
- 13. Review nominations and choose CIT Officer of the Year**
- 14. Discussion and Action on Recognizing Spacesaver Corporation for Christmas Donations**
- 15. Director's Report**
- 16. Discuss Updates from Wisconsin County Human Services Association.**
- 17. Discuss potential agenda items for February board meeting.**
- 18. Adjourn**

Next Scheduled Meetings: Tuesday, February 9, 2016 at 8:30 a.m.
 Tuesday, March 8, 2016 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY FARM DRAINAGE BOARD

Meeting Regarding Drain 15
Town of Lake Mills
Town Hall, 1111 S. Main Street
Lake Mills, Wisconsin 53551

January 12, 2016
8:00p.m.

AGENDA

1. Meeting with Town of Lake Mills regarding Britzke Road Bridge, Town of Lake Mills, Town Hall, 1111 S. Main Street, Lake Mills, Wisconsin 53551.
2. Motion to adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request- Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549

Date: Thursday, January 14, 2016

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Poulson, Blane
	Braugher, James (Vice Chair)	Schroeder, Jim
	Hanneman, Jennifer (Secretary)	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for December 7, 2015
6. Communication
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Presentation by DANA Investment Advisors
9. Discussion and possible action for out of state travel for an individual from the Health Department funded by a scholarship
10. Discussion and possible action for out of state travel for the County Administrator with funds already budgeted
11. Discussion and possible action on a budget amendment authorizing use of restricted funds towards a new records management system for Register of Deeds
12. Discussion and possible action on granting the right of former owners to repurchase lands to which Jefferson County has taken title through delinquent tax enforcement collection, pursuant to Jefferson County Ordinance Number 2002-13 and State Statute section 75.35
13. Discussion and possible action on properties that did not meet the deadline for repurchase of lands to which Jefferson County has taken title through delinquent tax enforcement collection and setting appraised values.
14. Discussion and approval of setting appraised value and determining disposition of foreclosed properties with Federal Liens and set date for bids to be submitted
15. Discussion and possible action on Resolution disallowing the claims of Stacey Fenner, Eric & Sheryl Gilberg and TL Thompson & Associates, Inc/State Farm Insurance/Heidi Wieder.
16. Review of the financial statements and department update for November 2015-Finance Department
17. Review of the financial statements and department update for November 2015-County Clerk
18. Review of the financial statements and department update for November 2015-Treasurer
19. Review of the financial statements and department update for November 2015-Child Support
20. Discussion of funding for projects related to the new Highway Facilities or sale of old Highway Facilities
21. Discussion on 2015 projections of budget vs. actual
22. Update on contingency fund balance
23. Set future meeting schedule, next meeting date, and possible agenda items
24. Payment of invoices
25. Adjourn

Next scheduled meetings:

Thursday, February 11, 2016 Regular Meeting
Thursday, March 10, 2016 Regular Meeting
Thursday, April 14, 2016 Regular Meeting
Thursday, May 12, 2016 Regular Meeting
Thursday, June 9, 2016 Regular Meeting
Thursday, July 14, 2016 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Jefferson County Child Death Review Team (CDRT)
Thursday January 14, 2016 at 8:30 AM
UW Extension room 12, 864 Collins Rd Jefferson

MEETING AGENDA

*Kraig Biefeld, Watertown Fire/EMS,
Director*

*Jeff Davis, Fort Atkinson Police, Detective
Lt Investigations Supervisor*

*Dr. Julie Dewey, Fort Health Care,
Internal Med and Pediatrics*

*Angela Gonzalez, Village of Palmyra Fire
& Rescue, EMS Captain*

*Susan Happ, Jefferson County District
Attorney*

*Don Hunter, Jefferson County Sheriff's
Office, Detective*

*Serena Jahnke-Berg, Jefferson County
Health Department, Public Health Nurse*

Miranda Kletch, ED RN Navigator

*Randie Lange, Waterloo Police
Department, Lt.*

*Katie Mannix, Jefferson County Human
Services, Child Protective Services*

*Karen Nash, Children's Health Alliance of
Wisconsin, Community Services
Coordinator*

*Diane Nelson, Jefferson County Health
Department, PH Program Manager*

*Holly Pagel, Jefferson County Human
Services, Outpatient Mental Health/
AODA*

*Carol Quest, Watertown Health
Department, Health Officer*

*Leon Ruder, Watertown Police
Department, Officer*

*Gail Scott, Jefferson County Health
Department, Director/Health Officer*

Janet Simdon, Fort Health Care

*Jon Sterling, Watertown Unified School
District, Guidance Counselor*

*Wayne Wallace, City of Lake Mills Police
Department, Officer*

*Nichol Wayd, Jefferson County
Medical Examiner*

*Eric Weiss, Jefferson Police Department,
Detective*

Sue Whitestone, PADA, Legal Advocate

*Megan Wierschke, Watertown Regional
Medical Center, Pediatrics/OB Manager*

*Mary Wollet, Jefferson County WIC
Director*

I Call to order

II Open session

A. Introduction of any new members

B. Discussion of confidentiality and signing of agreement

C. Approval of minutes from October 8, 2015 CDR meeting

D. Annual CDR Summit- Moving the Needle -Nov 9-10, 2015. Five team members attended. Share thoughts.

E. Application of doll reenactments after training.

F. Goals/ objectives for 2016? Present data.

G. Motion to move into closed session for the purpose of discussing confidential information relating to the unexpected deaths of specific children, pursuant to Wis. Stat 19.85(1)(d)(considering strategy for crime detection or prevention); Wis. Stat 19.85(1)(f)(considering medical, social or personal histories of specific persons or preliminary consideration of the investigation of charges against specific persons or preliminary consideration of the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or involved in such investigations); Wis. Stat 48.981(7)(limiting public disclosure of child-specific information disclosed to child death review team); Wis. Stat 146.82(2)(b)(restricting re-disclosure of medical information contained in records obtained pursuant to law); Wis. Stat 48.78(2)(a)(restricting re-disclosure of information in records of child protective agency); and Wis. Stat 48.396 (limiting disclosure of law enforcement records of children).

III. Closed session

A. Discussion relating to 4 unexpected deaths of young adults up to age 25

B. Motion to return to open session

IV. Reconvene open session

A. Meeting dates for 2016- Jan 14th, April 14th, July 21st (note this is the 3rd Thurs), and Oct 13th.

B. Adjourn

AGENDA
JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Don Carroll, Vice-Chair; Janet Sayre Hoeft, Secretary;
Paul Hynek, First Alternate; Lloyd Zastrow, Second Alternate

THURSDAY, JANUARY 14, 2016
GERMANTOWN COMMUNITY LIBRARY
N112W16957 MEQUON ROAD
GERMANTOWN, WI 53022
6:00 P.M. TO 8:45 P.M.

There will be a Zoning Board Workshop at the Germantown Community Library on January 14, 2016. There will be a quorum of the Zoning Board of Adjustment in attendance. This is a training session only; no action will be taken; no decisions will be made.